

# ABBAY MEDICAL GROUP PATIENT PARTICIPATION GROUP

## ACTION PLAN 2015/16

	<b>Objectives</b>	<b>Responsible person / support</b>	<b>Evidence How will objective be achieved / progress to date</b>	<b>Timescale</b>	<b>DATE COMPLETED</b>
1	<p>The PPG will assist the practice to gain greater collaboration between patients and reduce the sense of lack of consistency between practice's surgery sites.</p> <p>The PPG will undertake a range of information events, to build collaboration across the intake area.</p>	<p><b>The Practice Abbey Medical Group PPG &amp; the Virtual Group (via email/phone and post)</b></p>	<ul style="list-style-type: none"> <li>❖ Ensure all patients have a voice in the PPG</li> <li>❖ Closer work between healthcare team with the PPG facilitating a greater link across the patch</li> <li>❖ Being innovative about ways of engaging patients to accept that 'The Practice' offers the same service across the intake area.</li> <li>❖ The group will focus on providing evidence of joint working and access to resources across the patch for all of our patients.</li> <li>❖ We will aim to ensure all patients have access to information that will help them to improve their healthcare.</li> <li>❖ Ensure the PPG meeting venue is accessible to all</li> </ul>	<p>Ongoing through the year</p> <p>“</p> <p>“</p> <p>“</p> <p>“</p> <p>“</p>	

# ABBAY MEDICAL GROUP PATIENT PARTICIPATION GROUP

## ACTION PLAN 2015/16

2	Work together with the GP Practice to improve services and promote health and well-being for patients	<b>Abbey Medical Group PPG The Practice Manager Rick Gooch</b>	<ul style="list-style-type: none"> <li>❖ Provide a series of `Open Meetings), that provide information to the patients, directly or indirectly related to healthy living</li> <li>❖ Build an efficient working link with The Practice Manager &amp; GPs’.</li> <li>❖ Help the Practice to be responsive to the needs of patients.</li> <li>❖ Keep patients involved in the development and review of their healthcare.</li> <li>❖ Use the media to get patients involved in The Practice.</li> <li>❖ Have regular input on The Practice Website.</li> </ul>	<p>Ensure that patients &amp; carers have access to health and well-being information that will assist them in the fullter</p> <p>Ongoing through the year</p> <p>“</p> <p>“</p> <p>“</p> <p>“</p>	
3	Continue to develop patient engagement in both the virtual Patient Reference Group (PRG) and in the wider community in their own healthcare choices.	<b>Abbey Medical Group PPG The Practice Manager. G.Ps; Clinical</b>	<p>Encourage patients to be part of The Patient Reference Group (PRG) And ensure it is accessible to all.</p> <p>Increase numbers of patients</p>	Ongoing	

# ABBEY MEDICAL GROUP PATIENT PARTICIPATION GROUP

## ACTION PLAN 2015/16

		<b>Commissioning Group (CCG) Newark &amp; Sherwood; Stakeholder Reference Group (SRG), Newark &amp; Sherwood.</b>	involved in the PRG, by using a range of methods such as media, posters, PPG's presence at local events and clinics  Provide a range of 'Open Meetings', where a range of conditions are discussed as well as how best to manage them, such as Diabetes, Heart Disease, Cancer, etc.	"  "	
<b>4</b>	Conduct at least one Patient Survey each year. And support the Practice in making any improvements necessary	Abbey Medical Group PPG Practice Manager Rick Gooch	<ul style="list-style-type: none"> <li>❖ Collate the results</li> <li>❖ Publicise the outcomes, in the surgeries and on the website</li> <li>❖ Collate and display Friends &amp; Family Test open comments results</li> </ul>	Patient Surveys to be completed on time. Ensure the patients suggestions are considered	
<b>5</b>	Develop and implement and Action Plan for the following year based on the outcomes of the PPG survey.  Based on the guidelines set by the DES	Abbey Medical Group PPG	<ul style="list-style-type: none"> <li>❖ Set out patients' priorities and issues.</li> <li>❖ Monitor actions taken and review plan</li> <li>❖ Keep patients informed</li> <li>❖ Seek funds to implement projects to improve well-being in our community.</li> </ul>	Ongoing, with improvements monitored via the PPG meetings	
	The PPG will embrace the key points raised Involving patients more	Abbey Medical Group PPG	The PPG will collaborate with the Healthcare professional to try and	Ongoing through	

# ABBHEY MEDICAL GROUP PATIENT PARTICIPATION GROUP

## ACTION PLAN 2015/16

	in their healthcare as indicated in the Nottinghamshire Health & Well Being Strategy 2020 -2021; to involve patients more in their healthcare and improve self - management of conditions.	Healthcare Team CCG Nottinghamshire Healthcare Trust	ensure they have access to information that might help them keep well and active. Or if appropriate know where to get information. The PPG will also include local voluntary groups and churches in this task	the year	
6	Training / awareness raising	Abbey Medical Group PPG CCG. National Association of Patient Participation Groups (NAPPs)	<ul style="list-style-type: none"> <li>❖ Develop/ implement relevant training for group members.</li> <li>❖ Provide information to the Clinical Commissioning Groups (CCGs) to inform their decision making.</li> <li>❖ Be involved in the implementation of the Nottinghamshire &amp; Newark &amp; Sherwood District Council Health &amp; Well Being Strategy</li> </ul>	This will cover Dementia Friends awareness. First Aid.  Ongoing through the year  “  “	
7	Networking locally and nationally	Abbey Medical Group PPG <b>GPs’ &amp; Practice Manager. Notts CCG. Notts</b>	<ul style="list-style-type: none"> <li>❖ Represent patient’s views</li> <li>❖ Communicate and visit other PPGs &amp; link with NAPPS</li> <li>❖ Explore ways of improving</li> </ul>	Ongoing through the year  “	

# ABBEY MEDICAL GROUP PATIENT PARTICIPATION GROUP

## ACTION PLAN 2015/16

		<p><b>Patient &amp; Public Engagement Committee</b></p>	<p>healthcare and well-being within the community.</p> <ul style="list-style-type: none"> <li>❖ Support projects arranged by The Practice for patients’.</li> <li>❖ Promote the work of the group, locally.</li> </ul>	<p>“</p> <p>“</p>	
--	--	---	--	-------------------	--