

Minutes of PPG meeting, Tuesday 13th May 2014@ 5.00pm

Attendees

Gilly Hagen- Co Chair; Anne Wharmby – Co Chair; Dr. Dalton-GP; Rick Gooch –PM

Elizabeth Simpson; John Hallett; Jenny challenger; Kath MacCready; Linda Rickett.

Visitor/ Speaker Louise Keating – Pharmacist

Apologies

Apologies received from Brian Hagen, Keith Young, Brenda Smith, Peter Challenger

Meeting content

1-Meeting opened by GH and welcomed all present.

2- New member Elizabeth Simpson (Ravenshead) welcomed to the group and introductions by all

3-Louise Keating from Dudley Taylor Pharmacy then gave over view of herself and strategic aims of the Pharmacy within a community setting.

This included Louise being a member of the LPC, and services the Pharmacy can provide in the village. This included minor ailments, medicines use review and working in partnership with the Practice and the PPG.

Louise will be attending the Warm Well and Wise (WWW) event on Monday 14/7/14

Action; GH/AW to liaise with Louise re time that she needs to attend the event

Louise then left the meeting

4- Agenda Items.

Documents from AGM proposed and agreed (Kath & Jenny)

5- GH then gave overview of all the papers that had been circulated at this meeting and the role of the PPG going forward 2014/15

This included the PPG being an active participant and represented at CCG level.

Discussion around future PPG awareness raising events from September onwards then took place. Examples including the targeting Supermarkets and other community groups to increase membership.

PPG newsletter. We were not able to discuss this further as Keith was not able to make this meeting. Discussions about progressing the newsletter will take place outside the meeting between – Keith, Anne, and Rick & Gilly. It is hoped to have first issue before next meeting in July.

We will be having a wide range of stalls and speakers at the WWW event. ***It will be held at The Sherwood Forest Community Church, Blidworth. Monday 14th July. Times 11am to 4pm. Lunch 1pm to 1.45pm. The lunch will be free, provided by B.J. Bakery. Gilly will provide refreshments.***

Speakers and stalls will include - Dr Ahrens GP, Pharmacist, CCG Discussing 'Better Together' Programme, Falls Team, My Sight, Stroke Team, Marie Curie, Newark C.V.S., Disability Nottinghamshire, Local Police, Nottinghamshire Health Inclusion Team, Patients Self Care Team. A home support provider and meals on wheels. It was agreed to try and get someone from Dementia Care, Anne has info from recent event, which she will share with Gilly asap; and Linda is getting involved with the group, in the next few weeks so hopefully we will have a clearer link with the local group. a Dementia. Cornwater and the Ravenshead Community Bus will have a stall and B.J. Bakery will promote their home meals service at lunch time. This is only an outline. Final programme will be out in the next few weeks.

Gilly to liaise with Keith re poster for this event, the one we had last year, with amendments will do as will the tickets. Gilly asked for support to circulate posters and tickets as wide as possible. So if a member is part of a group who may wish to come along, ring her and get some tickets to circulate.

This is to be a ticket event again. Anne to speak to distributor in Ravenshead to see if they will be one point for tickets. Gilly to arrange for tickets to be available at Rachel hairdressers & The Sherwood Forest Community Church in Blidworth. ***Gilly asked for support in distributing tickets to as many groups locally as we can. This is Free to people over 55.***

Gilly is planning a walk-through of the venue and programme on the 9th July around 10.30. She also asked for suggestions from members as to what they want to be responsible for on the day.

Kath & Jenny have agreed to do raffle & tombola.

Gilly will keep us updated over the next few weeks.

Action; Keith to prepare a Communication strategy with Rick and PPG chairs in near future. D.T.B.A. on his return

6- GH Confirmed there are spaces available to PPG members at Lifesaving course at Kings Mill Hospital on 18/6/2014. Two sessions one afternoon, one early evening. Contact number given out.

Action; Members to arrange attendance on course if they so wish.

7-Fund Raising

AW gave overview of funds raised by PPG to date as a result of events.

This included the Beetle Drives (£82.00), Swing Band Concert (£280.00 with a £50 donation to the Ravenshead Swing Band for their hard work) .Now £230. Other fund raising now makes the total raised **£638.06** There is to be a Swing Band Concert on 27/6/14 at Ravenshead Hand Caroline from RSB has agreed for the PPG to attend and raise money via a raffle. Anne & Kath are leading on this. Gilly will be attending as well.

Notification had been received from Yvonne Woodhead Nottinghamshire County Councillor that she is willing to support the funding of the WWW event, to the sum of £226. This leaves a deficit of around £350 to run the event. Gilly will approach Chris Barnfather N.C.C for Ravenshead. to see if he will offer financial support for this communities important health and well-being event. As this is such an important event Gilly asked if it would be possible to use some of the PPG funds to cover any short fall if she is not able to obtain funding elsewhere, as it for the community and we got people last year, who are isolated, which is important. The group agreed unanimously to this if necessary. She will keep members informed of the financial situation re WWW.

It was noted that RBS are still charging £10.00 a month to PPG account. Rick will chase this up. If we get the money back this would give us around £90 to go back into the PPG fund.

Gilly mentioned that Keith had now done our logo, for the PPG, which is food and it was mentioned by Anne that he had been working on a sponsorship letter to go out to various organisations asking them to support the fund raising and this could include the PPG events for patients. Gilly/Anne to speak to Keith about this when he gets back.

John to be the link with Cornwater, re encouraging people to attend WWW and to distribute tickets there and get the names of those coming. He agreed to go down and speak to the group in the next few weeks and the feedback to Gilly with names. ?

GH needs help on the day and will use the advert and processes from last year to assist this year.

8-NAPPS

Edith Todd needs chasing re frequency of NAPPS information. RG to action

7/6/14 –AW and GH attending national conference in Leeds and will report back in due course

27/6/14 Local PPG conference at Southwell Racecourse 27/6/2014 funded by Newark & Sherwood CCG, organised by a SRG sub-group– GH /AW & KM to attend and feedback.

Expert Group – 52 persons showed an interest but only 4 attended the course, which was a success. On a positive note we have recruited 3 new members from this course to the PPG.

Gilly will be holding another course in the autumn in the evenings for those who work. D.T.B.C later in the year.

Gilly mentioned that she will be organising a range of 'Open Event' across the village from October to March. These will cover various conditions and will be open to patients to attend. It is proposed that first condition will Diabetes. Other suggestions are heart disease, pain management, cancer, COPD; In Southwell similar events arranged by the PPG have been a success. Gilly is liaising with the Southwell PPG to find out how they did it. It seems publicity was the key for them.

Gilly & Anne mentioned that we are planning to have a few trips out and about using the Ravenshead Community Bus. Proposals to date are Barnsdale Gardens in Rutland and Chatsworth House during the Christmas Display time.

9- News from the Practice

Rick thanked PPG for their efforts re the PPG DES which had netted the Practice £12886.

Explained how this year's PPG DES will be different as no 'survey required

Overview on QOF performance provided to the group

Overview on all other Enhanced Services the Practice has signed up to and the challenges around the 'Named accountable GP for over 75's 'and Avoiding Unplanned admissions.

This led into a group discussion around 'Appointment issues ' and how the PPG had conducted a Secret Shopper assessment on the surgery with issues being identified in that Reception staff were not following guidance and not offering alternatives .

Dr Dalton expressed his concern at the issues being raised and assured PPG members that it would be looked into.

Rick confirmed that the surgery was closed on afternoon of 14/5/14 and the training session will be looking at 'appointment' protocols

Gilly & Ann expressed that they felt we had a good practice but it is part of our role to support them in looking at ways of the improving the service to patients, given the current difficult times we all face.

Action- Rick to provide feedback at next PPG meeting

10- AOB

AW would like John to give a talk on his travel experiences around the world, for our fund raising project – To be considered and progressed by Anne & John.

Meeting closed at 6.35p.m.

Date of next meeting – Thursday 17th July 2014 – 5pm