

PPG minutes –Meeting date 17/7/14

Persons Present

1-Dr Wilkins , Gilly Hagen, Ann Giles (previously Wharmby), Rick Gooch Practice Manager, Keith Young, Jenni Challenger, Peter Challenger, Jayne William, Elizabeth Simpson, Mary Harris, Linda Rickett, John Hallam, Kath McCready, Councillor Yvonne Woodhead (Blidworth Resident co-opted to the PPG)

Apologies – Brian Hagen, Kath Arnold.

2- Introductions

Welcome to new members by GH. GH asked PPG if they would consider co-opting Yvonne Woodhead , to the PPG, she is a Blidworth Resident, on the Parish Council, District Council & Nottinghamshire County Council. She has also been one of the funding providers for the WWW event. It was agreed unanimously that she join the group and we would value her support.

3- Presentation by David Green – First Responder

4- Minutes of Previous meeting Agreed

5- Matters arising

* Review of WWW event at GH home on 28/7/14

* **NOTE Future PPG meetings will start at 4.00 p.m.**

* **Newsletter items required, Keith, Ann & Gilly working on this, publish first edition end of August, then quarterly.**

* **The group felt it would be nice to have speakers every other meeting for no more than 30 minutes. Members asked to consider who we could invite.**

* **Ann to speak to the Ravenshead Swing Band about organising another Swing Band event.**

6- Ann provided an update report on fund raising and amount raised to date is. At the present time well over £800 has been raised. The exact amount is not clear yet as the recent funds raised at the WWW event are not available today.

7 – Following discussion of the group and Dr Wilkinson it was agreed that when the fund raising reaches £1,000 we purchase the first defibrillator , as it will be cheaper to this rather than wait till we have enough for two. There is room at the surgery to store the equipment in the interim R.G said. Hopefully the monies needed will be raised at the forthcoming Quiz Nigh will be raised so we can be seen to have purchased one machine over the year with our efforts. G. & A. thanked all members for their support with fund raising.

8-Rick to prepare article for newsletter and submit to Keith-done

9- Louise from Chemist to be asked to place advert in newsletter as is Manor at RH-done.

10- BJ Bakery to have an advert for all their support

11-Update by AW & KM re NAPP conference provided. Gilly thanked Ann & Kath for attending on our behalf.

12 -Feedback from SRG to be provided after 28/7/14 –Circulated by GH

13- Gilly gave feedback regarding the Patient Voice conference organised by the Newark & Sherwood CCG, SRG.

14 Promotion and Publicity sub groups to be set up- K.Y., J.W., G.H. , A.G. & when necessary R.G.

G.H. & A.G. to update noticeboards at surgeries monthly, GH to do an updated members list and distribute.

15 – Update on bank account – G.H. noted we still had not received the £250 from Councillor Barnfather for the WWW. To be chased up.

16 – GH provided Update on Afternoon tea events. These will be topic specific starting with The British Heart Foundation and Health Watch at the end of November.

17- QUIZ NIGHT- 12/9/14- AG to liaise with Rick who is running the Quiz outside of meeting. Planning meeting following review of WWW at G.H. home on Monday

18-Flu Clinics October 10th include advert for these in newsletter. R.G. asked if we could have stalls from some of the provider who attended the WWW event at both sites on the day. GH & RG to discuss out of this meeting.

19- Rick provided the group with information relating to 'The Friends & Family Test' coming into operation on the 1st October. This will be discussed further at our next PPG meeting as the PPG will provide a role in the review of patient feedback.

The D.E.S. for 2014/2015 does not require a survey to be carried out by the PPG, but we will have feedback that needs collating from the Friends & Family Test.

An important role for us though as a PPG is to raise the number of patients in the Virtual Patient Group. This will be done via a recruitment drive at the Flu Clinics, public events and one to one contact at the surgeries. Further discussion about this at our next PPG to set up an action group to tackle this.

Rick asked that we keep copying down and those only members who do not have computer access have physical copies of the minutes.

Rick provided information related to staffing problems within The Practice. He reassured everyone that if people need to be seen urgently by a doctor, nurse or other staff then they are seen promptly. Problems arise if patients are insistent on seeing specific healthcare professional promptly at times to suit them. This is not always feasible given the commitments of the practice.

20- A.O.B. None

Date of next meeting now 9/10/14 @ 4.00p.m