

Blidworth & Ravenshead
Patient Participation Group
Meeting 9th October 2014

Present, Ann Giles, Gilly Hagen, Jayne William, Kath Mc Cready, Mary Harris, Keith Young. Jennifer Challenger, Peter Challenger. Rick Gooch (Practice Manager)

Apologies Brian Hagen, John Hallett, Kath Arnold, Linda Rickett.

1. Minutes of the last meeting read and approved.
2. Action points are on the agenda for today
3. A quiz evening has been re-organised for the 28th November. As an earlier date did not receive enough support. A pie & pea supper was an added bonus. With B.J. Bakery offering this at a reasonable price and their staff members' help without charge as a donation toward the evening. Mark from the bakery and his team were thanked for their contribution. Gilly & Ann said they really appreciate their help. And it mentioned how hard the staff work at these events as noted at our WWW day. Rick will be Quiz Master and he was thanked for his support and guidance.
4. Regarding the defibrillator fund we hope to achieve our target of £1,000 to purchase the first machine. It was agreed at the meeting that if funds were not raised at the next event, then the PPG funds will top them up so that we can get the first one in the near future. It was suggested that a cheque be presented to the Doctors at our next meeting, giving the doctors' time to decisions of what equipment is required.
5. We would like to pass our sincere thanks to Councillor Chris Barnsfather for the donation of £225 toward the Warm Well & Wise Event. As there is monies remaining from this event, it had been decided to run a series of 'Afternoon Tea Event', where we will have a range of organisations who could not attend the earlier day speak about the work of their organisations and offer advice and support to those attending. The focus of these will be to get a Dementia Friends Group up and running across Mid Notts. These events start in Blidworth on the 21st November at St Andrews Mission on the estate from 1 to 4pm. Kath, Mary, Jayne, Jenni & Gilly arranging this. These events will take place across the villages with one in Ravenshead in February. It is hoped to have these events bi-monthly.

6. Ann Giles Co-Chair has tendered her resignation and will be leaving the PPG at the end of December. Our thanks for her hard work and warm wishes go with her and every success for the future. She will remain an ambassador for the PPG.
7. **Fund Raising Sub-Group** £230.26 was raised from our Swing Band evening. Ann read out a report regarding fund raising efforts made by the group, and she thanked everyone for their hard work on behalf of the defibrillator fund.

Currently the funds of the PPG stand at £1033.42. (*This includes the monies raised via the fund raising sub-group*). (Ann to submit these for the minutes after reporting to the meeting)

8. We need more Patients from the Ravenshead area to join our group to facilitate equality in the catchment area. Discussion about how to get more people on-board. Members from Ravenshead were asked to try and help with this. It is also important that we get more and more patients sign up for our Virtual Patient Group so that we can get them involved. Discussion about this and how to involve minority groups in our community. It was decided to do a hard sell at the forthcoming Flu clinics at both surgeries.
9. Flu Clinics members were asked to support getting the 'Friends & Families' forms completed by patients also our 'Virtual Patient' Group form. We have a few organisations doing stalls at the Flu Clinics, 'Men's Health' Blidworth, 'Healthwatch' & 'Better Together' at Ravenshead.
10. **Nurse Cover** – It was noted that at a recent SRG meeting a member of the group brought up the fact that there was sign a in the surgery, stating – There was a wait of 4 weeks to see a nurse. It was reported to the meeting by Rick Gooch that this is not the situation. However, there can be a longer wait if a patient wishes a specific person or time etc. It was noted that if doctors require blood test results promptly they can take the blood or get a nurse to assist at the time or ASAP the following day. Problems raised regarding the lack of nursing staff was prompted by the departure of 2 nurses and the time delay of getting replacements in post. This situation should be resolved within the next few weeks as more staff have been appointed to cover both surgeries, a nurse practitioner Emma Smithurst and 2 x H.C.A's nurses
11. **Re PPG Newsletter** – This is to be an ongoing project and the next edition of the newsletter will be out at the beginning of December. Article for printing to Keith before 17th November. We will need funding to print the newsletter and it has been agreed to look for advertisers at £40 per year cost to business

It was agreed that members would circulate a letter to local businesses. We now have a suitable letter that meets our needs. Members of the group agreed to do this. The Newark & Sherwood CCG have offered their services to assist with printing again, for which we are grateful.

12. **Stakeholder Reference Group (SRG)** Gilly has asked for a deputy or someone to share the role. Jayne has volunteered and the meeting agreed unanimously that she is most competent to do this task given her work background and experience of attending this type of meeting. Gilly will ensure that she is fully briefed and equipped for the role and will ensure she is linked in appropriately with the key personnel at the Newark & Sherwood Clinical Commissioning Group. Jayne to attend the October meeting.

13. It was noted at the meeting by one member that they felt both Blidworth & Ravenshead surgeries are excellent. Core facilities were good and prompt clinical diagnosis plus follow up by hospital referral again was very good. Without these people and other fellow professional our lives would be extremely difficult. So please try not to abuse their professional status by disregarding appointments made for you. Other people who may be more needy and unable to get an appointment, because you either "forgot" or decided you no longer needed either the doctors or nurses help, but did not cancel. How simple to pick up the phone, either to make or cancel an appointment. Please bear this in mind, for the future and give others an opportunity. There followed a brief discussion about failed appointments, and it was decided to get more 'Did Not Attend' posters printed and circulated around the surgeries and at the chemists. Action RG/GH.

14. **Date & Time of Next Meeting** **11th December 4.00pm to 6.00pm**