

BLIDWORTH & RAVENSHEAD

PATIENT PARTICIPATION GROUP

Minutes of meeting 11 December 2014 at Blidworth Surgery

Present: Gilly and Brian Hagen, Ann Giles, Jennifer Challenger, Peter Challenger, John Hallett, Kath McCready, Linda Rickett, Elizabeth Simpson, Jayne Williams, Keith Young, Rick Gooch, Practice Manager

Apologies: Mary Harris, Yvonne Woodhead, Kath Arnold

Minutes of last meeting approved.

Minutes will be going onto the website (Jayne and Rick currently working on this). Names will be removed for Data Protection reasons. One year's worth of minutes will be held on the website.

Action Plan – on target. Rick and Gilly to meet after Christmas to discuss DES; report to PPG meeting in February. F & F (Rick) Patient Survey to be on the website – first report due 1st Feb. Karen Stringer is collating info. Need to pull together the spreadsheet on second question; member/s of the PPG is needed to help with deciphering responses on questionnaires. Pete, Elizabeth, Jayne and Gilly offered to form a sub-group.

VPG – there was a good response at the 'flu clinic. The Expert Patient Group is now called Staying Well – Jayne has produced a new form for this. Members are to take forms for neighbours to fill in (about 6 each); Gilly wants well people as well as ill people to fill them in. So as a group we need to be thinking of ways to reach minority groups, such as the migrant population that is working on farms locally– There is a problem with processing all the info gathered at present but this will be discussed between Rick, Jayne & Gilly...

Fund Raising – Ann confirmed her resignation from PPG and confidentiality thereafter. A full statement of funds raised was issued, including Quiz Night which raised £422 net profit – thanks expressed to Rick for running this. £1200 will be presented to the Doctors at the Christmas Dinner, 12.15 on 19th December at Blidworth Surgery. PPG meal will be at Larch Farm on 16th December

SRG – Feedback from Jayne & Gilly, concerns raised by the SRG re substitution of representative at meeting. SRG have agreed Jayne /Gilly to be reps but only one can be a substantive person at a meetings. No Problem. New medication service – a new version of the Pharmacy review system, promoting interaction between the pharmacy and patients was presented to the SRG by our local Chemist Louise. Rick mentioned that we are to be the lead Practice promoting the Community Pharmacy project. Whilst it has been running since 2009, there has been little take up by patients. It was agreed that we as the PPG will do all we can to promote the scheme in the community and via the newsletter etc.

There will be another conference for PPG members next year. Expressions of interest at a later date. It was also mention about improving Dementia services an issue that we as a PPG are also eager to pursue with the aim of getting a 'Dementia Friends Group', up and running locally. Better Together info circulated to PPG members, Gilly gave feedback from Citizens Board, they were pleased that we got feedback from patients for them to work on under the Better Together agenda. It was suggested that next flu session it is suggested that all GP Practices could run a similar event with very limited interruption on the injection clinics. Gilly to get feedback for our PPG to consider, and see what actions we might need to take on patients behalf
News from the Practice Manager, Rick:-

Finances – The fund raising account now has enough funds to provide the first defib machine, this will be handed to the GPs at a team meeting later this week. Further fund raising for the second machine will commence in the New Year when an events plan is set up by the PPG. There are enough funds in the budget to set up a further Afternoon Tea Event in Ravenshead early next year. Gilly asked members to bring forward ideas for a venue. Our membership of the Ravenshead Community Bus Project has been renewed for a further year.

A new Practice Nurse has been appointed – Emma Smithurst she is fresh from training and not related to Sharon Smithurst. Training is needed for her as she has previously not worked in this capacity. New system introduced to improve access to nurses or to get relevant tests done promptly. GPs if necessary will do tests if urgent or make appts for patients to see a nurse that day or following. Routine appt system works as long as patients do not insist on always seeing the same nurse or flexibility with arrangements is a concern.

Our Senior Receptionist is retiring, so we will need to recruit a replacement.

CQC – Jan to Mar will include our CCG in the 50% of surgeries due for inspection. There is now a total of 13 surgeries in our CCG, reduced by one as Rainworth merge with Clipstone and Farnsfield. The PPG needs to be represented at this inspection. 4 main questions will be asked: Is it Safe? Well led?, Effective?, How are vulnerable people treated?

Changing from PMS to GMS contract will change the way the practice is paid from 1st January; this should increase the income streams for the practice.

From 1st January 2015 'Out of Area' is going ahead but not 'Out of Hours'.

Saturday morning surgeries, 8am to 11am, taking place for a 16-week period from December, alternating between Ravenshead and Blidworth surgeries. This will be reviewed end March 2015 for possible extension to end May.

The Afternoon Tea event was successful and the idea is to roll them out across mid-Notts with other PPG's. The hope is for another, in Ravenshead in Feb. Details are to go onto the website, along with Quiz Night.

NAPPS: Monthly bulletins – Gilly reminded us that there is some valuable data on these, and we shall be going to conference again this year..

Ravenshead Surgery's notice board is shabby. Gilly to see Rick about re-covering it. Elizabeth will take on the maintenance of Ravenshead from January.

PPG Newsletter – Linda's phone number is to be taken off.

Gilly thanked everyone for all the work done on the Lottery bid for the Ravenshead Community Bus service. She acknowledged the support of Councillor Yvonne Woodhead, Paddy Tipping, MP Mark Spencer and of course our Practice and others.

AOB: Linda prompted a discussion on PRISM (24 hour care plans for people who are acute remaining at home, rather than admission to hospital.

The letter to local businesses needs overhauling.

Jayne has produced a draft of a PPG leaflet. (Meeting agreed this was an excellent job).

Thanks Jayne.

Jayne has produced a Carers Pack - a second one is needed for Ravenshead.

Keith is to take a 6 month sabbatical. Everyone thanked Keith for all his hard work as Communication Officer to date.

The next PPG meeting will be on 19 February 2015 – Blidworth at 4pm as usual.